

# UniSport Australia Guideline

## Replacement Player

### Introduction

This guideline outlines the procedures to be followed when a competitor is withdrawing from a UniSport event due to injury or family emergency and being replaced by a new competitor.

### 1. Pre-event replacement

- 1.1. Pre-event refers to the time prior to the registration close date and time as outlined in the registration key dates and prices document.
- 1.2. Withdrawal can be due to injury or family emergency only. The replacement player must be a new competitor.
- 1.3. In the case of injury, the University Team Manager (UTM) must supply a relevant medical certificate to justify the need to withdraw the participant from the event.
- 1.4. In the case of an unexpected family emergency, the UTM must provide written confirmation verifying the circumstances are such to warrant participant withdrawal from the event.
- 1.5. A refund will not be issued to the withdrawing competitor; however, a discount code will be issued to the UTM to issue to the new competitor to register FOC.
- 1.6. All requests for replacement players must be submitted via the [online replacement player form](#).

### 2. Event time replacement

- 2.1. Event time commences once the event registration period closes (i.e once late registrations have closed) and will incur an administration fee of \$22 including GST.
- 2.2. The replacement player must be a registered competitor at the event.
- 2.3. In the case of injury, the University Team Manager (UTM) must supply a relevant medical certificate or Sports Trainer report to justify the need to withdraw the participant from competition.
- 2.4. In the case of an unexpected family emergency, the UTM must provide written confirmation verifying the circumstances are such to warrant participant withdrawal from the competition.
- 2.5. All requests for replacement players must be submitted via the [online replacement player form](#).

### 3. Event time implementation

- 3.1. Registrations will no longer be accepted under any circumstances after the registration close date and time as outlined in the registration key dates and prices document.
- 3.2. Once a player's accreditation pass has been issued, if the player sustains an injury that is serious enough to rule them out of their sport for the remainder of the competition, the UTM can replace the player with a competitor already registered in a different sport.
- 3.3. Non-playing officials cannot replace any injured player.
- 3.4. The UTM must complete and submit the [online replacement player form](#) to Nationals HQ staff with a \$22.00 administration fee.
- 3.5. The injured player will be removed from the team and is ineligible to participate for the remainder of the competition.

- 3.6. A new accreditation pass will be issued for the replacement player containing the addition of the new sport. The replacement player can continue to participate in their original sport, as well as the additional sport.
- 3.7. The replacement player will count towards the cross registration numbers of the team if they choose to continue to participate in their original sport.
- 3.8. Payment (\$22.00 incl. GST) must be made via credit card at the time of submitting the replacement request and a receipt will be issued.
- 3.9. Competition management staff will be notified. The replacement player is unable to compete until the Competition Manager has authorised the change. Team sheet will be edited to reflect the change at the venue.

### ***Previous amendments***

April 2012 | May 2014 | August 2015 | July 2016 | March 2019 | February 2020 | February 2021 | February 2023 | February 2024 | May 2024

