

Event Crew Volunteer

Position Description

UniSport Australia is seeking Event Crew volunteers to be part of 2024 UniSport Nationals taking place in the Canberra from 7-13 September 2024. Event Crew are stationed at specific sporting venues to assist the smooth running of a particular sport/s.

Your key tasks and responsibilities will involve:

- Collection of score cards and transfer of results onto summary of results sheets
- Transmission of results at required time to the results centre
- Assist the Competition Manager in duties where required
- Support officials with the checking of sport stamps before participants take the field of play
- Coordinating the daily competitor accreditation checking processes
- Assist with venue set up and pack down including set up and pack down of sporting equipment and field of play requirements, water station refills and other tasks as required
- Assist in tracking sport equipment i.e. ensuring footballs are returned after each game
- Assisting with scoring and timekeeping duties and online results entry where required
- Assist with medal presentation set up and ceremonies where required
- Other duties as required to assist with the successfully delivery of the sport competition

Is this role for you? The Event Crew volunteer role would suit a person with an interest in sporting competitions and/or events.

We are looking for someone who:

- ✓ Ability to work as part of a team
- ✓ Well-developed customer service and problem-solving skills
- ✓ Attend training sessions to ensure that you are familiar with event policies and procedures
- ✓ Conduct self in a professional manner by being punctual, reliable, and neatly groomed at all times
- ✓ Uphold UniSport policies and guidelines
- ✓ Experience in dealing with a wide variety of people
- ✓ Exceptional attention to detail
- ✓ Enthusiastic and motivated approach
- ✓ Exercise judgment and work without supervision
- ✓ A friendly and approachable manner
- ✓ Attend each day of the competition
- ✓ Wear the event uniform as required

Key information:

- This is an event time role requiring availability for 2024 Nationals-Canberra
- Shifts will be available from 7-13 September
- The role will involve some lifting and shifting of equipment such as signage, marquees boxes and tables
- No accommodation or travel expenses will be covered
- A full induction to UniSport, training, uniform, and meals (when on shift) will be provided
- A minimum of 3 shifts will need to be committed to for this role

How to apply:

1. Read the position description in detail to understand what is expected of you.
2. Check to ensure you are available for the duration of the event (minimum of 3 shifts).
3. Register via our website: www.unisport.com.au/volunteer

If you require further information, please contact Volunteer.Coordinator@unisport.com.au

